



State & District Chapter Manual

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Version 1.0 | Effective 2026

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OFFICIAL GOVERNANCE MANUAL

STATE & DISTRICT CHAPTER MANUAL

All India Digital Media Journalist & Content Creator Association (AIMJCCA)

Version: 1.0 | **Document Ref:** AIMJCCA/MAN/SDC-2026/03 | **Approved by:** National Governing Council

SECTION 1

1. Purpose & Operational Hierarchy

1.1 This manual governs the constitution, jurisdiction, powers, executive responsibilities, and administrative coordination of all State, Union Territory, and District Chapters under the AIDMJCCA umbrella.

1.2 All regional chapters operate as decentralized operational wings directly accountable to the National Executive Council (NEC), maintaining unified national standards and legal alignment.

SECTION 2

2. Chapter Formation & Tier Structure

A Chapter may be officially chartered once minimum membership quotas and executive screening are validated by the Central Secretariat.

Chapter Level	Jurisdiction	Core Executive Posts	Reporting Authority
State Chapter	Respective State / UT	State President, Gen. Secretary, Treasurer, Legal Head	National Executive Council
District Chapter	Revenue District	District President, Secretary, Media Coordinator	State Executive Committee
City / Block Unit	Municipal / Tehsil Level	City Convenor & Joint Coordinator	District Executive Committee

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SECTION 3**3. Powers, Duties & Responsibilities**

- **Member Support:** Assisting local digital journalists, YouTubers, and creators during ground reporting, safety threats, or wrongful administrative harassment.
- **Workshops & Events:** Conducting regional digital journalism workshops, fact-checking seminars, and creator meetups in coordination with Central leadership.
- **Verification Vetting:** Providing preliminary physical and professional verification of new membership applications originating from their territory.
- **Statutory Reporting:** Submitting quarterly activity logs and compliance updates to the National Secretariat.

SECTION 4**4. Financial Management & Accounts**

4.1 No State or District Chapter is authorized to open independent unapproved bank accounts or collect unauthorized cash donations in the name of the Association.

4.2 All financial transactions, event sponsorships, and membership revenues must flow through central payment gateways and approved accounting protocols.

FINANCIAL & ETHICS WARNING

Any chapter executive engaging in unauthorized collection, extortion, commercial brand exploitation, or unauthorized press pass issuance will face immediate committee dissolution and statutory legal action.

SECTION 5**5. Dissolution & Reorganization**

5.1 The National Executive Council reserves full power to suspend, dissolve, or restructure any State or District Chapter in the event of continuous inactivity, constitutional disobedience, or severe ethical breach.

5.2 Upon dissolution, an ad-hoc caretaker committee shall be appointed within 15 days to manage routine affairs until regular restructuring.



FOR ALL INDIA DIGITAL MEDIA JOURNALIST & CONTENT CREATOR ASSOCIATION (AIMJCCA)

Rupesh Kumar Singh

National President

APPROVAL DATE

01 May 2026



Empowering and uniting India's digital journalists, content creators, and media professionals through legal protection, ethical standards, and community growth.



RESOURCES

- Constitution
- Code of Ethics
- Rules & Regulations (Bylaws)
- FAQs
- Privacy Policy
- Terms & Conditions
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MANUALS

- Membership Rule Book
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